

**AQAR 2023 - 2024**



**SANTHIGIRI COLLEGE**  
**OF COMPUTER SCIENCES**  
Affiliated to M.G. University, Approved by AICTE and Accredited by NAAC



## CRITERION 7

### 7.1.10 Code of Conduct Committee



PRINCIPAL  
SANTHIGIRI COLLEGE OF COMPUTE SCIENCES  
VAZHITHALA P. O., THODUPUZHA  
KERALA, PIN : 685 583



---

## Code of Conduct Committee

Alwin Jose Alex (Coordinator)

Gibin George

Manju P K

Ginto K. Paulose

All HODs

### **Motto**

“Integrity, Discipline, Excellence.”

### **Vision**

To cultivate a disciplined, respectful, and ethically driven college community that values accountability and contributes to the holistic growth of students and the institution.

### **Mission**

To implement and uphold the Code of Conduct, provide clear guidelines for student behavior, and conduct initiatives that promote ethical practices, ensuring a positive and orderly academic environment.

### **Description**

The Code of Conduct Committee is a pivotal body in the college, consisting of four core members and all Heads of Departments (HODs). This committee plays a crucial role in ensuring the smooth functioning of the institution by fostering an environment of discipline and order. It has actively conducted various initiatives aimed at enhancing the academic and



PRINCIPAL

SANTHIGIRI COLLEGE OF COMPUTER SCIENCES  
VAZHITHALA P. O., THODUFUZZHA  
KERALA, PIN : 685 583



behavioral standards of the college community. By introducing students to the college's Code of Conduct, the committee has established clear expectations and responsibilities, laying a solid foundation for mutual respect and ethical practices within the campus.

Additionally, the committee has provided detailed guidelines to students, focusing on areas such as examination protocols and general college conduct. These efforts ensure that students are well-informed and adhere to the institutional standards, contributing to a harmonious academic environment. The overarching aim of the committee is to promote a culture of accountability and cooperation, ensuring that the college operates efficiently and effectively while upholding its values and traditions.

### **List of Programs**

1. Know Your College: Code of Conduct of the College
2. Exam Regulations: Code of Conduct of Examination
3. Anti-Narcotics Day
4. World Drug Abuse Day
5. Liberty Fest 23- Independence Day celebration
6. World Disability Day
7. International Women's Day Celebration
8. World Mental Health Day
9. No Smoking Day



PRINCIPAL  
SANTHIGIRI COLLEGE OF COMPUTER SCIENCES  
VAZHITHALA P. O., THODUPUZHA  
KERALA, PIN : 685 583



2023-2024 (NS)

NOTICE

20-09-23


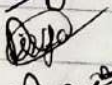
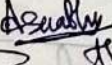
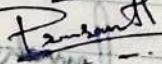
A meeting of Code of Conduct to be held on 20<sup>th</sup> September at 2:30 pm in the board room. All are required to be present.

### Agenda

- \* Discussion about following the rules of given protocol by the students
- \* Discussion on the Proper dress Code of Teachers
- \* Discussion on any type of. discrimination faced by students

### Members present

Alwin Jose Alex  
 Jinto K Paulose  
 Gubin George  
 Manji P K  
 Droya Franklin  
 Majo John Johnson  
 Aswathy Murali  
 Prasanth P

  
 Manji P K  
  
 Majo John Johnson  
  
 Aswathy Murali  
  
 Prasanth P



## Minutes of the meeting held on 20-09-23

The meeting started at 2:30 pm with prayer. Principal Rev. Dr. ~~prof.~~ Fr. Peter Kuzhikandathal chaired the session. In this meeting members discussed about the environmental protection practices which hold in the college.

The following points were discussed in the meeting

- \* Avoid the use of all types of disposables (including plastic, paper) for celebrations and other functions
- \* Segregate bio and non-bio degradable waste and use the colour coded bins provided on the premises for the purpose
- \* Proper dress code for teachers and ID which is compulsory for all staffs
- \* Use the bio degradable only bins for bio degradable waste (eg: food waste) keep the waste dry.
- \* Ensure our natural resources such as wells, soil etc are kept waste and pollution free



*J. V. V. V.*

PRINCIPAL  
SANTHIGIRI COLLEGE OF COMPUTER SCIENCES  
VAZHITHALA P. O., THODUPUZHA  
KERALA, PIN - 685 503



14 2023-2024 (NG)

## NOTICE


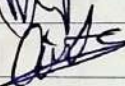
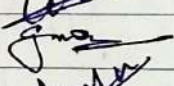
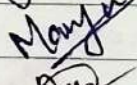

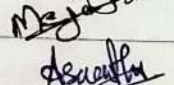
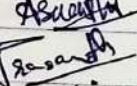

A meeting of Code of Conduct to be held on 02<sup>nd</sup> November  
at 2:30 pm in the board room. All are required to  
be present.

## Agenda

- \* Discussion on making laws of etiquette should keep in  
law
- \* Discussion on the implementation of prohibition of  
ragging act in College
- \* Discussion on providing efficient transportation  
to the Students, through College bus

## Members Present

Alwin Jose Alex  
Jinto K Paulose  
Cuthin George  
Manju P. K  
Divya Franklin  
Mijo John Johnson  
Aswathy Murali  
Pravanth P



2023-2024 (116)

15

Minutes of the Meeting held on 02-11-23

The meeting started at 2:30 pm with prayer principal Rev. Dr. Prof. Fr. Peter Kuzhukandathal chaired the session. This meeting mainly focuses on following etiquette in College bus. The following points were discussed in the meeting.

- \* College buses are the extension of the full College Campus only those who possess College bus pass shall travel by the College bus.
- \* According to the prohibition of Ragging Act, Kerala, 1998, Section 3, the principal is bound whenever any student or a teacher of an educational institution, hostel or the parent or guardian of the student at the case may be, complains in writing about ragging either inside or outside their institution to take prompt action (by reporting to the police) in accordance with the said Act in order to nip in the bud the deleterious consequences of ragging both physical and mental, on the victims.

*J. Unnikrishnan*

PRINCIPAL  
SANTHIGIRI COLLEGE OF COMPUTER SCIENCES  
VAZHITHALA P. O., THODUPUZHA  
KERALA, PIN : 685 583





## NOTICE


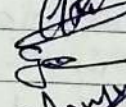
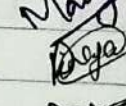
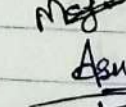
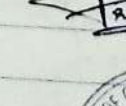



A meeting of Code of Conduct to be held on 15<sup>th</sup> January at 2:30 pm in the board room. All are required to be present.

## Agenda

- \* Discussion on the dress code and style of Students of Sasthigiri College
- \* Discussion on the permission of letting the Vehicles in the Scheduled place.
- \* Discussion on Controlling the Speed limit of Vehicles within the Camp.

## Members present

Atwin Jose Alex  
 Jinto K Paulose  
 Gibin George  
 Nayan P K  
 Divya Franklin  
 Mejo John Johnson  
 Aswathy Murali  
 Pravarth P





2023-2024 (M7)

17

Minutes of the meeting held on 15-01-24

The meeting started at 2:30 pm with prayer. Principal Rev. Dr. Fr. Peter Kuzhikandathal chaired the session. The meeting focuses on dress code of the college and parking the vehicles. The following points were discussed in the meeting.

- \* To follow the dress code and uniform prescribed by the college
- \* Two wheelers are permitted inside the campus only if the students wear helmet and possess a valid driving license. Triple-riding and over speeding on motorcycle is strictly prohibited. Bringing a few wheelers to the campus is not encouraged if anyone uses kindly get written permission from principal.
- \* Boys are expected to come to college with a clean shaved face and proper hair cut.



*J. K. K.*

PRINCIPAL  
SANTHIGIRI COLLEGE OF COMPUTER SCIENCES  
VAZHITHALA P. O., THODUPUZHA  
KERALA, PIN : 685 583


A meeting of Code of Conduct to be held  
13<sup>th</sup> March at 2:30 pm in the board room. All  
are required to be present

### Agenda

- \* Discussion on arranging class on Code on ethics
- \* Discussion on arranging class on human rights day
- \* Discussion on awareness programme on alcohol  
Prevention

### Members present

Atwin jose Alex  
Jinto K Paulose  
Gibin George  
Manju PK  
Divya Franklin  
Mijo John Johnson  
Asudhyan Kumari  
Prasanth P

  
Manju  
PK  
Mijo  
John Johnson  
Asudhyan  
Kumari

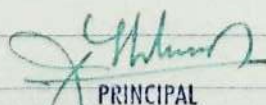




Minutes of meeting held on 13-03-24

The meeting started at: 2:30 pm with prayer. Principal Rev. Dr. Prof. Fr. Peter Kuzhikandathal chaired the session. This meeting focuses arranging class on Code of ethics. and arranging class on human rights day. The following points were discussed in the meeting

- Smoking, Consumption of Alcohol or use of narcotic substances/intoxicants are strictly prohibited within the College and in the College campus
- Students having to bring their parents to the College if requested by the authorities
- Discipline is integral to education and irregular attendance habitual disobedience, disrespecting the teachers and visitors, harassing or manhandling other students, dishonesty, laziness breaches of discipline or conduct detrimental to the morale of the institution are sufficient for the suspension/ dismissal of a student. All expressions or activities which are immoral antisocial communal and anti-national shall lead to same

  
PRINCIPAL  
SANTHEGAR COLLEGE OF COMPUTER SCIENCES  
VEZHITHALA P. O., THODUPUZHA  
KERALA, PIN : 685 583

